This report may be submitted anonymously or with your personal details.

Please note that each report represents an opportunity for Centrale del Latte del Molise Srl to review and identify areas for improvement. We thank you in advance for your valuable contribution.

*LAST NAME:	*FIRST NAME

Subject of the report

Where and when the reported issue was observed	
Date:	Time:
Office / Plant / Other location *:	

Date of completion:	*Signature

Fields are not mandatory if you wish to remain anonymous.

This report form can be submitted to the Steering Committee through:

a) email: **comitatoguidao@grupposassano.it** for gender equality topics;

b) **Ordinary mail** to the company address: C.da Macere sn, 86019 Vinchiaturo (CB), addressed to the attention of the Steering Committee for Gender Equality and Diversity & Inclusion;

c) **By placing the completed form** (downloadable from www.caseificiosassano.it or drafted on another sheet) **into the designated box** located at company premises, in the canteen area or at the top of the stairs leading from the order office to the main offices.

Privacy Notice – Data Processing (EU Regulation 2016/679 – GDPR)

In accordance with Article 13 of EU Regulation 2016/679 (General Data Protection Regulation – GDPR), Centrale del Latte del Molise Srl, as Data Controller under Article 4, no. 7 of the Regulation, informs data subjects as follows:

DATA CONTROLLER AND DATA PROTECTION OFFICER (DPO)

The Data Controller is Centrale del Latte del Molise Srl, headquartered in Vinchiaturo, Contrada Macere snc | Tel: +39 0874 340010 | Email: info@centraledellattedelmolise.it.

The Controller has appointed a Data Protection Officer (DPO), who can be contacted at: privacy@grupposassano.it.

DATA PROCESSED, PURPOSE AND LEGAL BASIS

Personal data (if the report is not anonymous) are collected and processed for the purpose of receiving, managing and assessing reports relating to Diversity & Inclusion, Gender Equality and Social Responsibility, in line with the standards implemented by the organization.

The legal basis for processing is the Controller's legitimate interest in ensuring proper, efficient and ethical corporate functioning, including possible legal defense, pursuant to Article 6(1)(f) of the GDPR.

Data are processed both electronically and in paper form. No automated decision-making or profiling is carried out, nor are data transferred to third countries or international organizations.

AUTHORIZED PERSONS, DISCLOSURE AND DISSEMINATION

Data are processed by:

• Members of the Steering Committee for Gender Equality and Diversity & Inclusion

• External entities supporting the implementation/maintenance of Management Systems and the Certification Body

Data will not be shared with other parties except where required by law, regulation or upon request by judicial or public authorities. Data will not be publicly disclosed.

DATA RETENTION

Reports are retained for the duration of the obtained certifications, typically three years.

DATA SUBJECT RIGHTS

Data subjects may exercise their rights under Articles 15–22 of the GDPR, including:

• requesting confirmation of the existence of their personal data;

• accessing the source and content of such data;

• receiving intelligible information on the purposes, methods and logic of processing;

• requesting the update, correction, integration, deletion and/or restriction of unlawfully processed data, including those no longer necessary for the purposes for which they were collected;

• objecting to processing for legitimate reasons related to their specific situation;

• where processing is based on consent, receiving their data in a structured, machine-readable format, if technically feasible.

If a data subject believes that their rights have not been respected, they may file a complaint with the Italian Data Protection Authority pursuant to Article 77 of the GDPR.